



COBRAM PRIMARY SCHOOL
P.O. Box 261 COBRAM VIC 3644
William Street Cobram
Telephone: 035872-1374 Fax 0358711732
Email: cobram.ps@education.vic.gov.au
Website: www.cobramps.vic.edu.au

Dear parent/guardian,

Cobram Primary School is looking forward to another great year of teaching and learning and would like to advise you of Cobram Primary School's voluntary financial contributions for 2024. Cobram Primary School in agreeance with our School Council, provide all stationery and consumables free of charge to students and provide school owned iPads on a 1:1 basis for each student free of charge. This is reviewed annually and will remain in place for the 2024 school year.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that any contributions are voluntary. *We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

Within our school this support has allowed us to provide a first class education and equipment for all students free of charge.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Claye Runnalls
Principal
Duane Kelly
School Council President*

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper • Science – chemicals • Mathematics – numeracy blocks • English – book boxes • Sports – equipment 	\$0
<i>Online subscriptions</i> <ul style="list-style-type: none"> • Mathletics • Reading Eggs • Essential Assessment • Mappen 	\$0
<i>ICT devices – provision of Apple iPad 1:1 (School owned)</i>	\$0
<i>Swimming and water safety program</i>	\$0
<i>Printing and photocopying of worksheets and learning materials</i>	\$0
<i>Whole school events</i> <ul style="list-style-type: none"> • Athletics carnival - entry and transport • Swimming carnival – entry and transport • Cross Country/zone - transport 	\$0
Total Curriculum Contributions	\$0
Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports Victoria affiliation</i>	\$0
<i>Student wellbeing programs</i>	\$0
<i>First aid equipment</i>	\$0
<i>School grounds maintenance and improvements</i>	\$0
Total Other Contributions	\$0

Educational items for students to own

Cobram Primary School provide all stationery items for each student at the beginning of the school year or upon commencement at Cobram Primary School. Students in grades 3-6 will need to provide their own pencil case to store their individual stationery items in their lockers.

Extra-Curricular Items and Activities – provided on a user-pays basis

Cobram Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
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<i>School magazine/ yearbook – when available</i>	\$20
<i>School camp - school camps are run for students in grade 3/4 and 5/6 on a bi-annual basis. The cost of the camp is approx. between \$300-\$400 and a minimum of 1 term notice will be given to families.</i>	\$300 - \$400 approx
<i>Interschool sports program</i>	\$0
<i>Excursion to be scheduled annually for students in grades Prep – 2 and bi-annually (non camp years) for students in grades 3-6 (estimated: \$60)</i>	\$60
Total Extra-Curricular Items and Activities (approx.)	\$380 - \$480

Financial Support for Families

Cobram Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*
- *Payment subsidy for financial difficulty at the Principal or Business Manager’s discretion*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Rhiannon McKenzie

Ph: 03 58721374 | Email: rhiannon.mckenzie@education.vic.gov.au

Payment methods

IN PERSON:

Pay at our Office between 8:30am and 4:00pm - Monday to Friday by either - cash, cheque or EFTPOS (we also accept credit and debit cards).

MAIL:

Post a cheque to Cobram Primary School, P O Box 261, COBRAM, VIC, 3644.

INTERNET BANKING:

You can also make payments by direct transfer into our Cobram Primary School bank account for **invoiced items only**.

Name of Bank: Commonwealth Bank
Account Name: Cobram Primary School Official Account
BSB: 063554
Account No: 10030280

Please ensure you insert your child’s name with no spaces in the description field. Please notify Cobram Primary School of your internet banking payment by phone or email: cobram.ps@education.vic.gov.au.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.